

Regular Meeting: January 24, 2024

The Regular meeting Attendance: Board of Commission meeting was called to order by President Maloy at 6:30pm.

Roll Call: Present at the meeting included Commissioners: Croucher, Maloy, Phelan, Rudnicki, Absent: Munoz

Attorney Ken Fricker, Patti Wilson and Executive Director, Kathy McMullin, Joe Lightcap

Amendments to Agenda:

None

Recognition of Visitors: Ken Fricker and Joe Lightfoot

Correspondence:

None

Approval of Minutes:

November 29, 2023, meeting minutes

Motion: Rudnicki, Croucher

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Approval of Financial Compilation Report/Check Approval

November 2023

Approved: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

December

Approved: Croucher, Rudnicki

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Mr. Lightfoot gave a report of finances to date.

Maloy inquired about a special fund for capital improvements. Kathy McMullin said we have a money market, and she is currently researching the possibility of moving some funds into a CD. Mr. Lightfoot reported that funds can be allocated to a special account specifically for future capital improvements.

Mr. Lightfoot recommended a capital improvement fund separated out with funds put in a CD.

Unique Plumbing \$3,774.00

Motion: Rucknicki, Croucher

Motion carried: Croucher, Phelan, Rudnicki, Maloy

US Bank \$249,300.00

Motion: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Bluder's Tree Service \$5,500.00

Motion: Rudnicki, Croucher

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Keifer USA \$5,860.00

Motion: Phelan, Croucher

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Bluder's Tree Service \$4,500.00

Motion: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

J&L Uniforms \$3,658.15

Motion: Rudnicki, Croucher

Motion carried: Croucher, Phelan, Rudnicki, Maloy

John Deere \$32,086.60

Motion: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Legal Business:

None.

Old Business:

Vision Insurance Proposal

Motion: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

New Business:

Approval of 2024 meeting dates

November change to November 20th

December 18th

Motion: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Capital Projects for 2024 Budget

Gazebo: Maloy requested to have McMullin request quotes for an 8 sided, 24' across Gazebo using composite deck boards. McMullin reported that she is in contact with an Amish company and will request an RFP.

Maloy requested that we Establish a capital fund account number in budget – improvements greater than \$25,000. McMullin will work with Mr. Lightfoot and Mr. Fricker.

Motion: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Purchase of Leased Jeep

McMullin reported that the lease will expire in March 2023. The cost to purchase is approximately \$24,000. She will have the exact payoff amount at the February meeting.

Medical Insurance Policy

McMullin reported on current medical insurance policy. An Insurance Committee will be formed and will be tasked with researching option for the future. A motion was made to continue the stipend program until the new committee can gather more information.

Motion: Rudnicki, Croucher

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Approval of new policy manual

Discussion tabled to February Meeting.

Approval of signers of BMO Account

BMO requested. Motion to approve list of signers that McMullin submitted to Board: Maloy, Rudnicki, Phelan, McMullin, Wilson (2 of 5 required).

Motion: Rudnicki, Croucher

Motion carried: Croucher, Phelan, Rudnicki, Maloy

IAPD Conference Approval

Approval to send McMullin, Croucher, Valenzuela, Mrkacek - McMullin/Croucher \$300 each and Valenzuel/Mrkacek \$170 each.

Motion: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Full-time Personnel/Payroll

Maloy requested a motion for a one-time salary adjustment of \$2,000 per full-time employee and 25 cents per hour for part time non seasonal personnel (1,000+ hours).

Motion: Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy

Upcoming Events:

Upcoming events – Wilson reported on upcoming programming through Spring 2024.

Executive Session

None

Adjournment:

Motion: 7:26pm. Rudnicki, Phelan

Motion carried: Croucher, Phelan, Rudnicki, Maloy